

## CYP VCS Representative's Feedback Report

Introduction:

### Standards of the VCS Engagement Partnership

- Representatives will be ratified by the Partnership to represent collective views.
- Child and young person centred focus on services.
- Equal Voices around the Table
- Engagement of the Voluntary and Community Sector in any public sector strategy from the outset
- Commitment to Cohesion, Equality and Diversity

<b>Meeting Assessment - Please answer <math>\checkmark</math> or X</b>	<b><math>\checkmark</math> or X</b>
1. Were papers received 5 working days prior to the meeting?	x
2. Was an executive summary provided for documents over 15 pages?	
3. Were all the papers in plain English, free from acronyms and jargon?	$\checkmark$
4. Was the time and venue of the meeting convenient?	$\checkmark$
5. Did the meeting start and finish on time, and last for under 2 hours?	x
6. Did you feel that the meeting was inclusive and respectful?	$\checkmark$
7. Did you feel that you had the opportunity to have your say?	$\checkmark$
8. Did you feel that you were able to have influence on decisions?	$\checkmark$
9. Where papers were tabled did you have time to read them before decisions were made?	$\checkmark$
<b>Total score - out of 8 points</b>	<b>6</b>
<b>Please tell us why you put X or any other comments:</b> <b>Papers not circulated in advance</b> <b>Meeting lasted just over 2 hours</b>	

<b>Name of Group: (eg: Parenting Implementing Change Group)</b> <b>Strategic Transition Planning Group</b>	<b>Name of Representative:</b> <b>Richard Breakell</b>
<b>Date of Strategic Meeting: 2 November 2009</b>	<b>Ratified by Engagement Partnership? Y/N</b>
<b>Overview of Meeting: (agenda)</b> <ul style="list-style-type: none"> <li>• <b>Transition Conference – feedback</b></li> <li>• <b>Self Assessment Questionnaire 2</b></li> <li>• <b>Collection of Evidence</b></li> <li>• <b>Regional Adviser input</b></li> <li>• <b>LDD Implementing Change</b></li> <li>• <b>Stoke Know How</b> <b>User friendly database of support/activities/organisations etc in Stoke. To be launched Dec/Jan 09</b></li> <li>• <b>Transition</b> <span style="float: right;"><b>Protocol</b></span> <b>Draft tabled. Sets out which organisations are responsible for what elements of support for young people in Stoke. Comments by 17/11/09</b></li> <li>• <b>Membership of Group – proposed to have 'core group' and 'extended group'</b></li> </ul>	
<b>Items for feedback / discussion relevant to the VCS:</b>  <b>First Self Assessment re support of young people with LDD in Stoke had resulted in low score. Second assessment now being completed and would be more in depth.</b> <b>Tracy Perrins( <a href="mailto:Tracy.Perrins@stoke.gov.uk">Tracy.Perrins@stoke.gov.uk</a> ) is leading for council in building a portfolio of evidence of what is available/happening in the city and would be grateful for any input from Vol Sector.</b> <b>ACTION REQUIRED PRIOR TO NEXT MEETING</b>	

*Please return this within 7 working days following the meeting. If you have minutes available please attach even if they were from the previous meeting. Please let us know of any input you require for the next meeting.*

To be completed by VAST support worker

**Date Received: 13<sup>th</sup> November 2009**

**Date circulated to Engagement Partnership Members: 13<sup>th</sup> November 2009**

**Details of other mechanism of communications – to be agreed with the Representative:**

**Feedback received:**

**Date feedback provided to Representative:**