

## CYP VCS Representative's Feedback Report - Policies and Procedures (LSCB)

Introduction: This group develops policies and procedures on behalf of the Local Safeguarding Children Board.

### Standards of the VCS Engagement Partnership

- Representatives will be ratified by the Partnership to represent collective views.
- Child and young person centred focus on services.
- Equal Voices around the Table
- Engagement of the Voluntary and Community Sector in any public sector strategy from the outset
- Commitment to Cohesion, Equality and Diversity

<b>Meeting Assessment - Please answer <math>\checkmark</math> or X</b>	<b><math>\checkmark</math> or X</b>
1. Were papers received 5 working days prior to the meeting?	$\checkmark$
2. Was an executive summary provided for documents over 15 pages?	n/a
3. Were all the papers in plain English, free from acronyms and jargon?	$\checkmark$
4. Was the time and venue of the meeting convenient?	$\checkmark$
5. Did the meeting start and finish on time, and last for under 2 hours?	$\checkmark$
6. Did you feel that the meeting was inclusive and respectful?	$\checkmark$
7. Did you feel that you had the opportunity to have your say?	$\checkmark$
8. Did you feel that you were able to have influence on decisions?	$\checkmark$
9. Where papers were tabled did you have time to read them before decisions were made?	n/a
<b>Total score – out of 8 points</b>	
<b>Please tell us why you put X or any other comments:</b>	

<b>Name of Group: (eg: Parenting Implementing Change Group)</b> SCB Policy and Procedure Meeting		<b>Name of Representative:</b> Barbara Fox	
<b>Date of Strategic Meeting: 19/05/10</b>		<b>Ratified by Engagement Partnership? Y</b>	
<b>Overview of Meeting: Agenda</b>			
<b>No</b>	<b>Item</b>	<b>Presented By</b>	
1.	<b>Introductions and Apologies</b>	Helen Jones	
2.	<b>Multi Agency Referral Form</b>	Carole Preston	
3.	<b>Format of Policies Progress</b>	Helen Jones	
4.	<b>Policies</b>	Phyll Hartshorne	

	<p><b><u>Please refer to March minutes item 4 for the status of these policies</u></b></p> <p><b>From November Sub Committee</b> Section F 04 Trafficking – update</p> <p><b>From February Sub Committee</b> Section F11 Children Educated at Home Section G01 Appeals Procedure - Section G02 Resolving inter-agency disagreement protocol - Section D06 Fabricated or induced illness -</p> <p><b>From March Sub Committee</b> Section C05 Practice Guidance 7: Initial Child Protection Conference</p> <p><b>Agreed May 2009 but still awaiting title</b> Neglect Protocol between Young People’s Team and Youth Offending Services</p> <p><b>New Policies for this Sub Committee circulated 4 May 2010</b> J01 Child Abuse - J02 Therapy for Child Witness -</p>	Phyll Hartshorne								
5.	<b>Progression against the sub-committee’s Business Plan (standard item)</b>	Helen Jones/ Carole Preston								
6.	<b>Displaying Policies on the Website</b>	Phyll Hartshorne								
7.	<b>Minutes from last Meeting March - Accuracy and Matters arising which are not agenda items</b> -	Helen Jones								
8.	<b>Any other business</b>	All								
	<table border="1"> <tr> <td colspan="2"><b>Meetings arranged</b></td> </tr> <tr> <td>8 July 2010</td> <td>Civic Offices C303</td> </tr> <tr> <td>31 August 2010</td> <td>Civic Offices C303</td> </tr> <tr> <td>9 November 2010</td> <td>Civic Offices C303</td> </tr> </table>	<b>Meetings arranged</b>		8 July 2010	Civic Offices C303	31 August 2010	Civic Offices C303	9 November 2010	Civic Offices C303	
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**Items for feedback / discussion relevant to the VCS:**

**Item 6**

- **A list of all policies reviewed over the last twelve months will be put on the website**
- **One organisation has been using out of date policies and it was reiterated again that no safeguarding policies should be printed off as they are continually being updated.**
- **Currently policies are displayed on the website in their sections and a request has been made for complete documents to be made available to save dipping in and out. It was agreed that, for each policy, the whole document will be made available at the end of the sections but this for information only and not to be printed out.**

**ACTION REQUIRED PRIOR TO NEXT MEETING**

*Please return this within 7 working days following the meeting. If you have minutes available please attach even if they were from the previous meeting. Please let us know of any input you require for the next meeting.*

To be completed by VAST support worker

**Date Received:**

**24<sup>th</sup> May 2010**

**Date circulated to Engagement Partnership Members:**

**24<sup>th</sup> May 2010**

**Details of other mechanism of communications – to be agreed with the Representative:**

**Feedback received:**

**Date feedback provided to Representative:**