

CYP VCS Representative's Feedback Report

Introduction:

Standards of the VCS Engagement Partnership

- Representatives will be ratified by the Partnership to represent collective views.
- Child and young person centred focus on services.
- Equal Voices around the Table
- Engagement of the Voluntary and Community Sector in any public sector strategy from the outset
- Commitment to Cohesion, Equality and Diversity

Meeting Assessment - Please answer \checkmark or X	Y N or NA
1. Were papers received 5 working days prior to the meeting?	N
2. Was an executive summary provided for documents over 15 pages?	na
3. Were all the papers in plain English, free from acronyms and jargon?	n
4. Was the time and venue of the meeting convenient?	y
5. Did the meeting start and finish on time, and last for under 2 hours?	y
6. Did you feel that the meeting was inclusive and respectful?	y
7. Did you feel that you had the opportunity to have your say?	y
8. Did you feel that you were able to have influence on decisions?	y
9. Where papers were tabled did you have time to read them before decisions were made?	y
Total score – out of 8 points	6
Please tell us why you put X or any other comments:	
It is not possible to have a jargon free document when it is government speak. However it was possible to query where there was lack of understanding.	

Name of Group: (eg: Parenting Implementing Change Group) CAF/CONTACT POINT ICG (Common Assessment Framework)	Name of Representative: Sue Thomas sue@vast.org.uk
Date of Strategic Meeting: 19th April 2010	Ratified by Engagement Partnership? Yes
Overview of Meeting: (agenda) <ol style="list-style-type: none"> 1 Welcome and apologies 2 Minutes of previous meeting and matters arising 3 Report from Barry Kushner <ul style="list-style-type: none"> • Feedback • Actions <p><i>Barry was commissioned by the LSCB to undertake a review of CAF. Action plan is being developed following recommendations.</i></p> 4 Report from the CAF/Think Family Action Learning Set – action required <p><i>A number of actions were identified as well as the need to embed CAF into other services process and produce report for relevant Implementing Change Groups re process, procedure, and communication</i></p> 	

5 CAF / referral form Guidance note approval – decision required

A draft for consultation will be finalised and returned to the next meeting .

6 CAF / schools twilight session feedback

7 Buddy scheme update -

6 buddies are now in place.

8 ContactPoint update

Items for feedback / discussion relevant to the VCS:

It is vital that staff and managers attend CAF training.

CAF refresher courses for managers are being held in clusters, practitioner refresher courses will follow.

MC is working with the Family Support Network for training and mediated access. If you work with children and families and have not yet registered for access to Contact Point please contact Michael Convey at the City Council

Date and time of next meeting are below. If you have any comments or questions please feel free to contact me.

17th May 2010, 0915 – 1115, Room C206, Floor 2, Civic Centre

ACTION REQUIRED PRIOR TO NEXT MEETING

Please return this within 7 working days following the meeting. If you have minutes available please attach even if they were from the previous meeting. Please let us know of any input you require for the next meeting.

To be completed by VAST support worker

**Date Received:
22nd April 2010**

**Date circulated to Engagement Partnership
Members:
22nd April 2010**

Details of other mechanism of communications – to be agreed with the Representative:

Feedback received:

Date feedback provided to Representative:

