

# Children and Young People's Trust Arrangements

Briefing Note June 2010

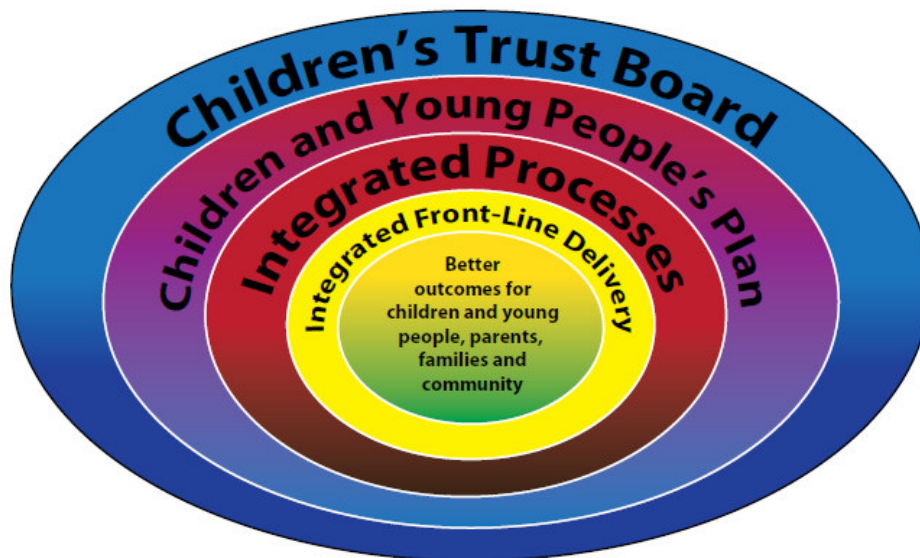


The Apprenticeships, Skills, Children and Learning Act of 2009 amended elements of the Children Act 2004 which required each local authority area to have children's trust arrangements in place by April 2008. Revised statutory guidance on Children's Trusts co-operation arrangements was issued in March 2010. A summary of the new guidance is available from the Trust Manager.

The latest guidance describes a Children's Trust as "the sum total of co-operation arrangements and partnerships between organisations with a role in improving outcomes for children and young people". The Trust is not a separate organisation. It brings together all partners with a duty to co-operate (called relevant partners) plus other significant stakeholders, with the aim of working together to improve the wellbeing of children & young people.

From January 2010 all schools, all colleges and JobCentre Plus have been under a statutory duty to co-operate in the children and young people's trust arrangements.

The Children Act 2004 requires us to have in place integrated governance; integrated strategies; integrated processes and integrated front delivery of services. Collectively Children & Young People's Trust partners promote co-operation through integrated working.



The Trust arrangements, led by the Trust Board supported by a sub structure, are underpinned by formal Governance and Accountability Framework and a Memorandum of Agreement, which form the foundation of the outer 'ring'.

Our Children and Young People's Plan and underpinning multi-agency strategies and plans form the Integrated Strategy element.

Integrated processes include the Common Assessment Framework, Performance management arrangements and Information sharing.

Integrated front line delivery incorporates our working together in partnership on the ground, in multi-agency teams, in virtual teams and in the coordinated work of practitioners to support children and families.

### **Structure**

The Trust's structure is shown on the attached diagram. A description of the key elements follows.

### **The Trust Board**

is a statutory partnership Board which provides high level strategic leadership to drive change and set the direction for the Trust. It is responsible for producing and publishing the Children and Young People's Plan, for monitoring its implementation and producing an annual report. All partners have responsibility for implementing the Children and Young People's Plan, for which the Trust Board holds them to account.

The Board also agrees commissioning priorities; it sets targets and is responsible for aligning resources and pooling budgets. It takes responsibility for performance management of the children's element of the Local Area Agreement. It meets quarterly.

Its members are:

#### *Stoke-on-Trent City Council \**

- Chief Executive
- Director of Children and Young People's Services
- Lead Member for Children and Young People's Services
- Chair of Overview and Scrutiny Commission

#### *NHS Stoke on Trent \**

- Chief Executive (Chair)
- Director of Planning & Service Modernisation

#### *Stoke on Trent Community Health Services*

- Managing Director

#### *North Staffordshire Combined Healthcare Trust*

- Chief Executive

#### *University Hospital of North Staffordshire Trust*

- Consultant Paediatrician

#### *Connexions \**

- Chief Executive

#### *Further Education Institutions \**

- *Further Education Institutions representative*

*Staffordshire Police \**

- Chief Inspector Service Development

*Staffordshire Probation \**

- Assistant Chief Probation Officer

*Schools \**

- Secondary Heads Group representative
- Primary Heads Group representative

*Youth Offending Service \**

- Director

*JobCentre Plus \**

- Senior External Relations Manager

*General Practitioners (GPs)*

- GP Clinical Lead for children

*Champion for Children*

*Voluntary & Community Sector*

- Two Elected representatives

*Black & Minority Ethnic Community*

- Elected Representative

*Local Safeguarding Children's Board*

- Independent Chair of the Stoke-on-Trent Safeguarding Children's Board

*Children's Centres*

- Representative of Children's Centre Manager

*Trust Management (To provide officer support to the Trust)*

*\* denotes under a statutory duty to co-operate*

***The Strategic Commissioning Executive (to take effect from September)***

is a new group which replaces the former Multi-Agency Executive and the Strategic Commissioning Group. It operates under devolved functions on behalf of the Board. It provides the leadership and management for integrated strategic planning, commissioning and performance. It oversees the Implementing Change Groups with responsibility for delivering the changes needed to deliver integrated processes and service delivery.

The group develops and oversees the delivery of the Children & Young People's Plan; ensuring commissioning plans are developed and implemented. It explores joint funding and resource opportunities. The group is responsible for managing performance against Local Area Agreement and Children and Young People's Plan indicators, reporting by exception to the Board.

The Strategic Commissioning Executive is made up of the 5 Every Child Matters outcome leads, who represent both their organisation and the outcome, supplemented by other senior personnel from key organisations.

It meets monthly.

Membership from September will be as follows

Chair	Director of Children and Young People's Services	Sharon Menghini
Outcome lead - Be Healthy	NHS Stoke on Trent	To be agreed
Outcome lead - Stay Safe	CYP Services	Beate Wagner
Outcome lead – Enjoy and Achieve	CYP Services	To be agreed
Outcome lead – Positive Contribution	Champion for Children	Sue Thomas
Outcome lead – Economic Wellbeing	Connexions	Carol Jones
Commissioning Lead	Safer City Partnership	Paula Hammond
Commissioning Lead	CYP Services	Carolyn Colduck
Commissioning Lead	NHS Stoke on Trent	To be agreed
Voluntary Sector		Elected Representative
Health Practitioner		To be Agreed
Officer Support	CYP Trust Manager	Elizabeth Goldstraw

***Implementing Change Groups (ICG) (currently under review)***

Led by senior managers and responsible to the Strategic Commissioning Executive through the outcome leads, these groups develop and implement strategies and plans to implement the priorities outlined in the Children and Young People's Plan. They are either thematic commissioning groups covering high-level priorities or significant areas of multi-agency interest or they are groups tackling integrated ways of working together.

They have a responsibility to coordinate, monitor and manage performance and to ensure the active involvement of relevant stakeholders. They each have actions from the Children & Young People's Plan and a data set allocated to them which they monitor and report on by exception to the Strategic Commissioning Executive.

Each group has a chair agreed by the Strategic Commissioning Executive and operates to terms of reference based on the Trust's standard template. Many groups (but not all because of capacity) are supported by the Trust Support Officer who produces agendas, minutes meetings and progress chases actions. Each group should have a nominated support officer(s) who is responsible for progressing the work of the group, including providing a short briefing note to the Strategic Commissioning Executive following each meeting.

A Trust Branding document is available from the Trust Support Officer along with standard templates for agendas, minutes, Trust documents and plans and the reporting notes to the Executive.

Groups meet according to need but all meet at least quarterly.

### ***Wider partnerships and networks***

Ensure active consultation and engagement for all stakeholders.

They currently include active engagement and participation mechanisms/groups for children and young people and parents, network meetings for practitioners and Trust planning and networking events for front line managers and senior practitioners.

### ***Trust Documents***

The Trust's structures are supported by a formal Governance & Accountability Framework; a Memorandum of Agreement; a Performance Management Framework; a Decision-making matrix and process; a communications statement and an Information Sharing Protocol

### ***Trust Management***

is made up of the Children & Young People's Trust Manager (Elizabeth Goldstraw) and Support Officer (Claire Farrell) supported by a range of managers and staff who form a virtual team to manage and support the Trust's business.

The Trust Support Officer maintains the Trust's contacts database which includes managers and staff from organisations across the Trust; maintains the Trust calendar of events and meetings; organises Trust events; produces SHAPE THE FUTURE the Trust's newsletter; issues regular e-mail communications and is responsible for the Trust's website.

A Trust website is being developed. Until this is operational the Trust has its own pages on the City Council website at [www.stoke.gov.uk/childrenstrust](http://www.stoke.gov.uk/childrenstrust)

Anyone wanting to know more about the Trust's business should contact either

Elizabeth on 231962 ([elizabeth.goldstraw@stoke.gov.uk](mailto:elizabeth.goldstraw@stoke.gov.uk))

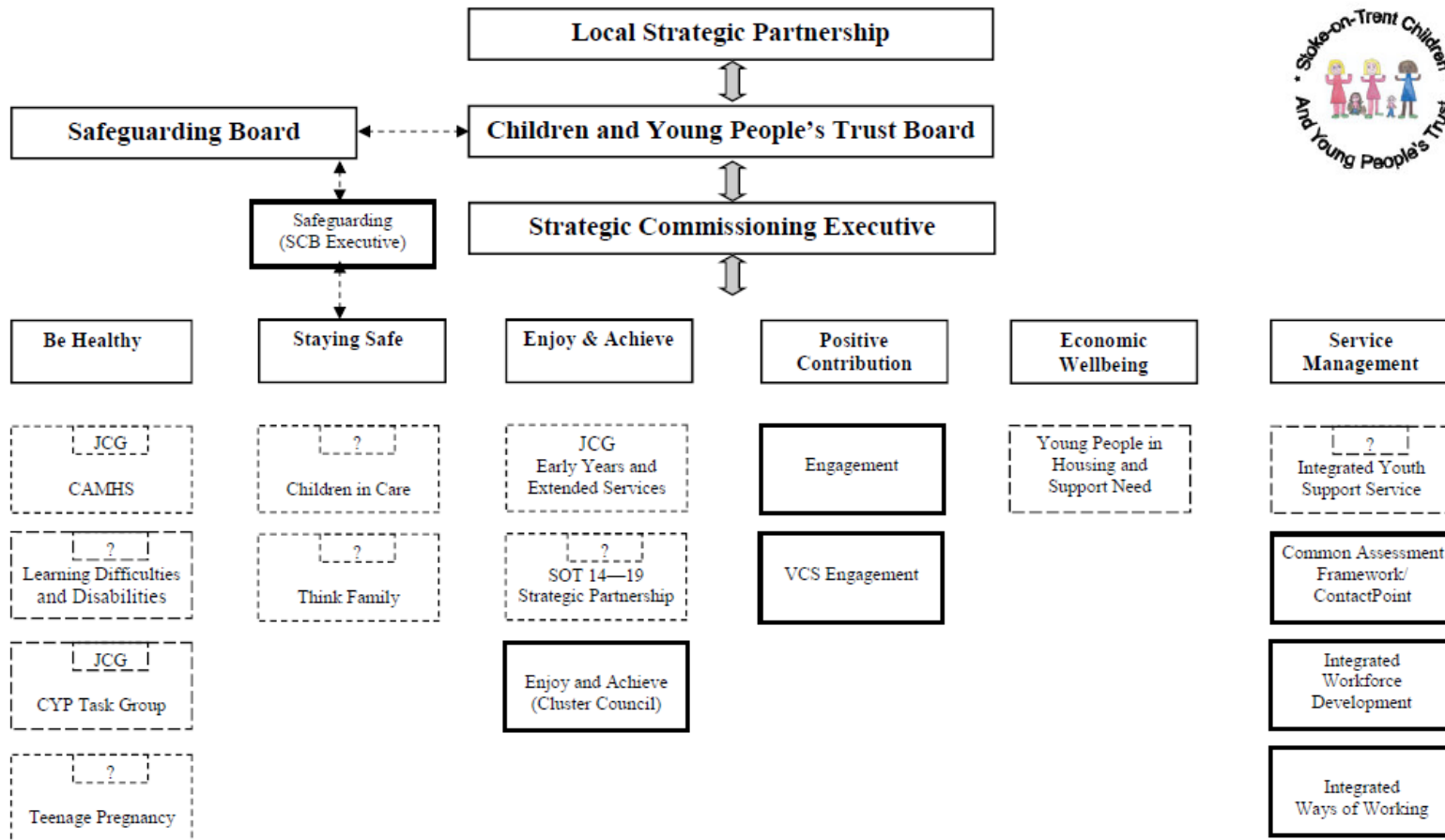
Or Claire on 231963 ([claire.farrell@stoke.gov.uk](mailto:claire.farrell@stoke.gov.uk))

## **CHILDREN AND YOUNG PEOPLE'S PLAN 2010 - 2013**

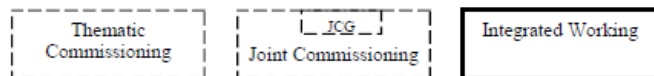
The Trust Board has agreed the following strategic themes for 2010 -2013.

- **Integration of services** by working together to improve the well-being of children and young people.
- **Early intervention and prevention** to identify and support all children who need additional help.
- **Safeguarding arrangements** that support the Safeguarding Children Board and promote the welfare of children.
- **Resilience and sustainability** enabling children, young people and families to achieve and maintain success.
- **Narrowing the gap** in outcomes by targeting support to vulnerable children, young people and parents.

## Implementing Changes Groups are Under Review



KEY



Draft June 2010